

Attachment B

[Offeror's Letterhead]

[Insert Date]

District of Columbia Department of General Services
2000 14th Street, NW
Washington, D.C. 20009

Attn: Greer Johnson Gillis, PE
Acting Director & Chief Contracting Officer

Reference: Request for Proposals
Design-Build Services for McMillan Sand Filtration Site Demolition and Site
Development Project

Dear Ms. Greer Johnson Gillis:

On behalf of [INSERT NAME OF BIDDER] (the "Offeror"), I am pleased to submit this proposal in response to the Department of General Services' (the "Department" or "DGS") Request for Proposals (the "RFP") to provide design-build services for the McMillan Site. The Offeror has reviewed the RFP and the attachments thereto, any amendments thereto, and the proposed Form of Contract (collectively, the "Bid Documents") and has conducted such due diligence and analysis as the Offeror, in its sole judgment, has deemed necessary in order to submit the Offeror's Bid in response to the RFP. The Offeror's proposal, the Design-Build Fee (as defined in paragraph A), and the General Conditions Budget (as defined in paragraph B) are based on the Bid Documents as issued and assume no material alteration of the terms of the Bid Documents (collectively, the proposal, the Design-Build Fee, and the Maximum Cost of General Conditions are referred to as the "Offeror's Bid.").

The Offeror's Bid is as follows:

- A. The Design-Build Fee is: \$ _____
- B. The Design Fee is: \$ _____

The Offeror acknowledges and understands that Design-Build Fee is a firm, fixed price and other than as permitted in the Form of Contract will not be subject to further adjustment. The Offeror further acknowledges that Forty Percent (40%) of the Design-Build Fee shall be at risk, and the Offeror shall be entitled such portion if such portions are earned in accordance with the Form of Contract.

- C. The estimated cost of the Offeror's general conditions (the "General Conditions Budget") is set forth below. The General Conditions Budget consists of the following elements:

Cost of construction staff	\$ _____
Fringe Benefits associated with construction staff	\$ _____
Payroll taxes and payroll insurance associated with construction staff	\$ _____
Staff costs associated with obtaining permits and approvals	\$ _____
Out-of-house consultants	\$ _____
Field office for CM including but not limited to:	\$ _____
• Trailer purchase and/or rental	
• Field office installation, relocation and removal	
• Utility connections and charges during the Construction Services phase	
• Furniture	
• Field offices for the Office and Program Manager	
• Office supplies	
Office equipment including but not limited to:	\$ _____
• Computer hardware and software	
• Fax machines	
• Copy machines	
• Telephone installation, system and uses charges	
• Job radios	
Local delivery and overnight delivery costs	\$ _____
First aid facility	\$ _____
Total Maximum Cost of General Conditions	\$ _____

The Offeror acknowledges and understands that the General Conditions Budget will be incorporated into the contract as the Maximum Cost of General Conditions and that the Offeror will not be permitted to exceed the Maximum Cost of General Conditions unless it first obtains the written approval of the Department.

D. Hard Cost Proposal (North Service Court Early Work) \$ _____
See Exhibit-A McMillian Project - North Service Court Early Work -Breakout B

- E. In addition, the Offeror hereby represents that, based on its current rating with its surety, the indicated cost of a payment and performance bond is [INSERT PERCENTAGE].

The Offeror's Bid is based on and subject to the following conditions:

1. The Offeror agrees to hold its proposal open for a period of at least one hundred and twenty (120) days after the date of the bid.
2. Assuming the Offeror is selected by the Department and subject only to the changes requested in paragraph 5, the Offeror agrees to enter into a contract with the Department on the

terms and conditions described in the Bid Documents within ten (10) days of the notice of the award. In the event the Offeror fails to do so, the Department shall have the right to levy upon the Offeror's bid bond.

3. Both the Offeror and the undersigned represent and warrant that the undersigned has the full legal authority to submit this bid form and bind the Offeror to the terms of the Offeror's Bid. The Offeror further represents and warrants that no further action or approval must be obtained by the Offeror in order to authorize the terms of the Offeror's Bid. In addition to any other remedies that the Department may have at law or in equity, the Department shall have the right to levy upon Bidder's Bid Bond in the event of a breach of this paragraph 3.

4. The Offeror and its principal team members hereby represent and warrant that they have not: (i) colluded with any other group or person that is submitting a proposal in response to the RFP in order to fix or set prices; (ii) acted in such a manner so as to discourage any other group or person from submitting a proposal in response to the RFP; or (iii) otherwise engaged in conduct that would violate applicable anti-trust law.

5. The Offeror's proposal is subject to the following requested changes to the Form of Contract: [INSERT REQUESTED CHANGES. OFFERORS ARE ADVISED THAT THE CHANGES SO IDENTIFIED SHOULD BE SPECIFIC SO AS TO PERMIT THE DEPARTMENT TO EVALUATE THE IMPACT OF THE REQUESTED CHANGES IN ITS REVIEW PROCESS. GENERIC STATEMENTS, SUCH AS "A MUTUALLY ACCEPTABLE CONTRACT" ARE NOT ACCEPTABLE. OFFERORS ARE FURTHER ADVISED THAT THE DEPARTMENT WILL CONSIDER THE REQUESTED CHANGES AS PART OF THE EVALUATION PROCESS.]

6. The Offeror hereby certifies that neither it nor any of its team members have entered into any agreement (written or oral) that would prohibit any contractor, subcontractor or sub-consultant that is certified by the District of Columbia Office of Department of Small and Local Business Enterprises as a Local, Small, Resident Owned or Disadvantaged Business Enterprise (collectively, "LSDBE Certified Companies") from participating in the work if another company is awarded the contract.

7. This bid form and the Offeror's Bid are being submitted on behalf of [INSERT FULL LEGAL NAME, TYPE OF ORGANIZATION, AND STATE OF FORMATION FOR THE OFFEROR].

Sincerely,

By: _____
Name: _____
Title: _____

Exhibit - A

McMILLAN PROJECT – North Service Court Early Work -Breakout

Stabilization of the historic assets in the North Service Court

CSI CODE	TRADE DESCRIPTION	AMOUNT
010000	General Requirements	\$
014100	Filing Fees & Permits	\$
020000	Miscellaneous Items	\$
022100	Survey/Inspection	\$
024000	Demolition	\$
028000	Hazmat Remediation	\$
033000	Concrete	\$
034000	Precast Concrete	\$
042000	Masonry	\$
044000	Exterior Stone	\$
051200	Structural Steel	\$
055000	Miscellaneous Metals	\$
061000	Rough Carpentry	\$
064000	Architectural Woodwork	\$
071000	Dampproofing & Waterproofing	\$
072000	Thermal Protection	\$
075000	Membrane Roofing	\$
078100	Fire Proofing	\$
079000	Joint Sealers	\$
081000	Doors, Frames, and Hardware	\$
083000	Specialty Doors	\$
084000	Storefront & Windows	\$
086000	Skylights	\$
088000	Glazing	\$
092000	Drywall & Acoustical	\$
093000	Ceramic Tile & Stone	\$
096000	Flooring & Base	\$
096900	Raised Access Flooring	\$
098000	Fabric wrapped Panels	\$
099000	Painting	\$
100000	Misc. Specialties	\$
101000	Visual Display Boards and Screens	\$
101400	Signage	\$
102100	Toilet Compartments	\$
102200	Operable Partition	\$
102600	Wall & Corner Guards	\$
102800	Bathroom Accessories	\$
104400	FEC	\$

CSI CODE	TRADE DESCRIPTION	AMOUNT
105100	Lockers	\$
108200	Louvers and Vents	\$
111000	Loading Dock Equipment	\$
113000	Appliances	\$
114000	Food Service Equipment	\$
122000	Window Treatments	\$
123000	Casework	\$
124800	Entrance Mats	\$
130000	Special Construction	\$
140000	Vertical Transportation	\$
210000	Fire Protection	\$
220000	Plumbing	\$
230000	HVAC	\$
260000	Electrical	\$
270000	Tele/Data Communications	\$
274000	Audio-Visual Communications	\$
280000	Security	\$
312000	Excavation	\$
314000	Sheeting & Shoring	\$
316000	Piles / Caissons	\$
321000	Site Pavements	\$
321600	Site Concrete	\$
321700	Line Stripping	\$
323000	Site Furnishings	\$
323100	Fences & Gates	\$
328000	Site Irrigation	\$
329000	Landscaping	\$
330000	Site Utilities	\$
334600	Foundation Drainage	\$
Subtotal		\$
%	Contingency	\$
%	LEED Premium	\$
%	Design	\$
%	General Conditions	\$
%	Overhead and Profit	\$
%	Insurance	\$
%	Builder's Risk	\$
%	P & P Bond	\$
Total		\$

Ms. Greer Johnson Gillis

[DATE]

Page 6

Submit bids in the above format, not all trade descriptions may apply. Add any other applicable trade descriptions in CSI standard format. Clearly identify exclusions, comments, information, voluntary alternates and allowances on separate sheets of paper.